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### Biographical Sketch

Gregory L. McElhatton, B.A.

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**Labor Categories:** Instructional Systems Designer, Technical Writer, and Systems Developer

**Education:** B.A., English Literature, James Madison University

Gregory McElhatton has worked for Human Technology (HT) for the past 8 years. During this time, Mr. McElhatton has been responsible for the design and development of hundreds of hours of instructional materials in both electronic and print media. Mr. McElhatton is experienced in the design and development of web-based training, as well as implementing and maintaining system architecture for the staging of online courses. Mr. McElhatton is proficient in programming using HTML, XHTML, ColdFusion, and JavaScript.

Prior to joining HT, Mr. McElhatton worked for 6 years as a founding journalist for top-selling collectors magazines published by Wizard Press. Mr. McElhatton's writings, both in critical essays and fiction, have been published by St. Martin's Press, Penguin Putnam, Krause Publications, and Barnes & Noble Publishing. Mr. McElhatton served as the executive director in 2002 and 2003 for the Small Press Expo, an annual publishing convention in the Washington, DC, area with over 500 exhibitors that also serves to raise money for a nonprofit 501(c)(3) legal defense fund protecting artists and publishers against lawsuits related to freedom of speech.

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### Recent Experience

- Developed mission-critical web-based training for the Department of Homeland Security. Within 2 months of the project onset, the following training courses were developed and implemented in a web-based environment:
  - National Response Plan Training
  - National Incident Management System Training
  - Incident Command System Courses (ICS-100, ICS-200)To date more than 1 million Federal, State, and local officials have completed these courses at a cost of less than a penny per student.
- Developed and maintained a learning management system (LMS) to allow hosting of courses for the Federal Emergency Management Agency (FEMA). When the volume of users exceeded their capacity, FEMA requested that HT host critical web courses. An LMS was constructed and implemented to distribute preparedness training to thousands of communities.
- Converted a multimedia CD-ROM on addressing and resolving poor performance to a web-based course for the U.S. Office of Personnel Management. The new course maintains the engaging media elements while being fully compliant with Section 508 of the Rehabilitation Act through the use of leading-edge technology.
- Designed and developed National Incident Management System Resource Management training for FEMA. This web-based course utilizes a number of web-based job aids, best practices, and lessons learned to assist the participant in planning for resource management in mission-critical scenarios.
- Designed and developed the Internal Revenue Service (IRS) Web Content Management Guide publication. The document was created to establish official processes at the IRS for positions from project leader and subject-matter expert to systems administrator and webmaster, and provides quality assurance plans and tools to maintain performance standards at the agency.

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### Recent Experience (Continued)

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- Developed and implemented the following FEMA web-based learning solutions:
  - Community Emergency Response Teams Training and Resource Center
  - Environmental and Historic Preservation Training and Resource Center
  - Multi-Hazard Emergency Planning for Schools
  - Radiological Emergency Preparedness
  - National Fire Incident Reporting System Knowledge Center
  - Continuity of Operations Planning
  - Fostering Tribal Relations
  - Emergency Planning for Special Needs Populations
  - Resource Management Systems
  - Public Information Management Systems
  - Special Events Contingency Planning
- Developed the Agriculture Specialist Conversion Training Module CD-ROM for U.S. Customs and Border Protection (CBP). This CD-ROM-based performance-support solution provides self-study guides, training manuals, and electronic testing to provide CBP officers converting to Agriculture Specialist positions with the information they need to assume new responsibilities.
- Developed the Anti-Terrorism Recognition Resource Center for CBP. This electronic resource center was a responsive learning solution to immediately distribute information on how to recognize materials or items that might have connections to terrorism. Serving as a supplement to print-based instructional materials, this resource center allowed CBP to instantly provide mission-critical information to the field in a cost-efficient way.
- Developed an electronic resource center to support a mission-critical cross-training initiative for CBP. This electronic performance-support system provides enterprise-wide Intranet access to relevant memorandums, directives, and job aids.
- Designed and developed a series of required ethics training courses for the Department of Education.

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### Publications

- Web Content Management Guide. IRS Publication 11712.